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7 June 1955

SECURITY PATROL MEMORANDUM # 20

TO: Platoon Leaders
SUBJECT: Evacuation Drill, 15 June 1955.

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1. The general evacuation exercise scheduled for 15 June 1955 is being executed throughout the Government to test evacuation procedures. Certain Government officials and employees will be evacuated from the District of Columbia. The Agency will participate in the exercise with a representative group evacuating the city. However, for the purpose of the Security Patrol, the exercise will be similar to a fire drill. The only difference from a fire drill is that certain points, such as parking lots or nearby street curbs, have been designated as assembly points. The start of the general drill will be indicated by a "Test Alert (evacuation) Signal" which will be sounded at 12:05 P. M., 15 June 1955. This will call for the evacuation of all personnel from buildings. Prior to that time, Platoon Leaders will be alerted and certain specific orders will be given which will start preliminary actions of the Patrol in advance of the 12:05 P. M. alert. Such preliminary actions are described below. The Commanding Officer will order the platoons assembled and deployed at a time to be determined by him before 12:05 P. M.
2. Standard equipment, as prescribed under "Instructions" in the Security Patrol Manual, will be carried by each Security Agent.
3. At a time prior to the alert as referred to above, the Commanding Officer will order advance deployments as follows:

a. Platoon IV



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b. Platoon VI

Leaders of Platoons IV and VI, upon receipt of this memorandum, will notify [REDACTED] Acting Adjutant, of the names of the Agents who will be assigned

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to the special duties mentioned above. The Agents selected for assignments [REDACTED] Building and the Reproduction and Printing plant should be those who will be able to furnish their own personal transportation.

4. Upon the order of the Commanding Officer to assemble, the Platoon Leaders will assemble their platoons in the rear of "I" Building, at points south of the access road as provided for in the Security Patrol manual in the section entitled "Assembly Points" under "Instructions", except that the Special Platoon, under [REDACTED], will assemble at Administration Building and report to the Command Post by radio. 25X1A9a

5. Platoon Leaders will assemble platoons and call rolls as promptly as possible after being alerted. They will then report to the Commanding Officer concerning the status of their platoons. Thereafter, they will receive deployment orders from the Commanding Officer. Before deploying, each Platoon Leader should make sure that his radio is in proper operating condition by checking out with the Command Post. Upon deployment of the Platoons, a Deputy Commanding Officer will assume command of the Command Post and Radio Headquarters in Room 1410 "I" Building. [REDACTED] will serve as his radio operator. 25X1A9a

6. Upon order of the Commanding Officer, as stated above, platoons will be deployed to the following area locations, and Platoon Leaders will establish command posts, assign personnel to vantage points at each building in the area, and report by radio to the Command Post. In addition to area assignments and outlying assignments given in Paragraph 3 above, it will be noted hereunder that some platoons also have certain individual nearby building assignments which are separated from their areas.

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7. No transportation will be furnished for the use of Platoons III and VI, inasmuch as their assignments are within walking distance of the assembly area. Other platoons will be furnished Government cars as listed below. It will also be necessary for Platoons I, II, and IV to supply one or more personal cars in order to adequately transport all platoon members to their assigned areas. Any difficulty anticipated in this matter should be reported to the Acting Adjutant prior to the date of the exercise.

USER	CAR
CO.	Ford US2753NF
Platoon I	Ford US2774NF
Platoon II	Ford EO 43-41
Platoon III	No Car
Platoon IV	Ford US 2775
Platoon V	Ford US 2772
Platoon VI	No Car
Reserve	Chev. AD 7163.

Upon receipt of this memorandum, Patrol Leaders will select from each of their patrols a driver who holds a Government vehicle operating permit and assign him as the driver of the patrol car. His name should be furnished promptly to the Acting Adjutant who will arrange for the above listed cars to be available in the rear of "I" Building prior to the Alert signal. The Acting Adjutant maintains a record of all personnel who hold Government auto operators permits. The Acting Adjutant will select from the patrol membership a driver for the Commanding Officer's car and a driver and radio operator for the Reserve car.

8. For the information of Platoon Leaders in deploying their platoons, the following instructions have been issued to Building Emergency Officers by the Emergency Planning Officer:

All buildings will be evacuated. Occupants of Pool Area and Independence Area Buildings will proceed to Independence Avenue. Occupants of Potomac Area buildings will proceed to Ohio Drive. Occupants of other buildings will proceed to areas in which their cars are parked or other areas as designated by the Building Wardens.

9. Responsibilities of the Patrol in actual emergencies are to protect Agency classified material and personnel and to maintain order. Deployments of the Security Agents in the area of their platoon assignments should be made with these functions in mind. Platoon Leaders should instruct their Security

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Agents to observe the drill performance at their stations and report any unusual circumstances at the completion of the drill.

10. The Commanding Officer will make the circuit of the principal buildings in the Headquarters area. No "all clear" signal will be sounded, but it is understood that the exercise will be completed after all employees have reached their designated evacuation targets as described above. Patrols will remain at their assigned stations until ordered to return to Headquarters by the Command Post.

FOR THE DIRECTOR OF SECURITY:

[REDACTED]

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Executive Officer

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19 May 1955

MEMORANDUM TO: Building Emergency Officers, All CIA Buildings

FROM : Emergency Planning Officer

SUBJECT : Over-all Planning for Evacuation and National Test Exercise (Operation Alert 1955), Scheduled for 15 and 16 June 1955.

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1. A Civil Defense test exercise designated as "Operation Alert 1955" has been scheduled for the period 15 and 16 June 1955. This exercise will differ materially from all tests and air raid drills held in the past, in that emphasis will be on evacuation rather than taking shelter.

2. Present basic Civil Defense planning is centered around wholesale removal (by the fastest means possible) of the populaces from target cities upon the occurrence of a state of alert. The private automobile is the basic factor of transportation in this type of planning.

3. The use of shelter will be resorted to in the future only under circumstances where it becomes known that an attack is imminent without there having been any preliminary alert or advance warning of probable attack.

4. Set forth below for your guidance in over-all planning and preparation for the exercise scheduled for 15 and 16 June 1955 are pertinent excerpts from memoranda just published on the subject by the Civil Defense Branch of General Services Administration, which has over-all jurisdiction over Civil Defense exercises carried out in Government buildings in the Washington area.

"The Board of Commissioners of the District of Columbia has approved public participation in the National Test Exercise scheduled for June 15-16, 1955. It is expected that Federal employees will be directed to participate in this exercise by Presidential directive.

"Since one of the purposes and objectives of this exercise is to promote operational planning that now includes the concept of evacuation of target cities, it behoves us to immediately take such steps as are required not only for participation in this exercise, but also those which are required for the long range Metropolitan Area plan.

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"The following planning guide is provided to enable you to effectively carry out your function in the building for which you are responsible.

"Determine transportation availability, requirements, means of effecting maximum utilization, overages, deficiencies, etc. Adjustments may then be made in conjunction with the overall District plan. (Please note that available transportation includes that which your building occupants drive and which is parked on the street or in private parking lots, as well as that in assigned Government parking space.)

"Plan the evacuation routes required to get personnel out of building and into vehicles.

- a. Depending on population and building, the number of stairwells and exits, the size of halls and lobbies, it might be advisable to
 - (1) Send people to shelter area, assigning drivers one area and riders another, then pair drivers with required number of riders.
 - (2) Assign riders to drivers on room basis, or floor basis.
 - (3) Assign riders to evacuate at Exit A and drivers at Exit B, drivers then to walk by Exit A and pick up required number of riders.
 - (4) Assign riders to evacuate on one side of the exit, drivers the opposite side. Drivers then take required number of riders as they exit.
 - (5) Any other plan most adaptable to local circumstances.
- b. May require change in route signs, or additional ones for evacuation purposes.
- c. Revise Warden Organization assignments as required, and instruct Wardens in new duties. (Car-loading control and initial traffic movement control.)
- d. Plan for ultimate evacuation of traffic control personnel."

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"Participation by the Federal buildings will be confined to an evacuation drill on a partial scale. Arrangements should be made to evacuate all occupants of your respective buildings to vehicles without actual movement of the cars. In the event of a shortage of cars, surplus personnel should be directed to a loading area on the assumption that, under actual attack conditions, they would be picked up. Should there be an overage of cars, they should be manned by the drivers on the assumption that they would be filled to capacity prior to evacuation.

"There will be but one action signal applicable to Federal buildings during the Exercise, i.e.: the TEST ALERT (evacuation) SIGNAL which will be sounded at 12:05 P.M., EDST, on 15 June 1955. It will be the responsibility of the civil defense building authorities to determine the time for resumption of normal activities.

"The alert signal will be sounded over the Bell and Light system in the buildings having such equipment; the buildings not having Bell and Light will receive the alert by the outdoor sirens or horns. Should any of the buildings fail to hear any alert for any reason, they should disseminate the TEST ALERT signal at 12:05 P.M. regardless and proceed with their evacuation plans. (A memorandum defining the alerting procedure more in detail will be distributed in the near future.)

* * * * *

"The air raid warning system of the city will be tested by sounding the ALERT (evacuation) and the TAKE COVER signals in accordance with the schedule established for the receipt of these warnings from the Air Defense Division, at the times indicated below:

"TEST ALERT (Evacuation) SIGNAL 12:05 PM EDST

"(This signal is a continuous blast on sirens and horns lasting for 5 minutes and in an actual alert indicates that evacuation of the city has been ordered)

"The public phase of the Exercise will be initiated upon this signal.

"TEST TAKE COVER SIGNAL 2:05 PM EDST

"(This signal is a fluctuating (rising and falling sound on sirens, or short blasts on horns, lasting for 3 minutes. In an actual warning

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this signal means that attack is imminent and
that everyone must seek shelter at once)

"NOTE: For the purpose of this Exercise no action
will be taken by the public on this signal."

5. It is requested that the Building Emergency Officers re-vise their plans to take into account the factors set forth above and make preparations accordingly for the test exercise scheduled for 15 and 16 June 1955.

6. In view of the fact that many of the occupants of Temporary Buildings "I," "J," "K," and "L," [REDACTED] Curie Hall, Barton Hall and Alcott Hall park in the Potomac Park and Hains Point areas at considerable distance from their offices, it is felt that the purposes of the drill will be served adequately if these persons, after leaving their respective buildings, proceed only as far as the nearest curb of Independence Avenue, in the general direction of their parked cars. Such persons having offices in the Recreation and Services Building and Quarters "Eye" will proceed only as far as the nearest curb of Ohio Drive.

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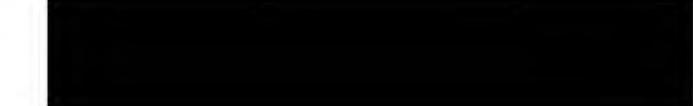
7. Attention is invited to the fact that there is no provision in the exercise for an ALL CLEAR signal. Accordingly, it is requested that Building Emergency Officers and their staffs instruct participants that the exercise will be deemed to be completed when they have reached their parked cars (or the nearest curb of Independence Avenue or Ohio Drive, as stated above in Paragraph 6), at which time they will return to their respective buildings and resume the performance of their duties.

8. In view of the fact that vehicular traffic on the streets will not be stopped during the progress of the exercise, caution must be exercised by persons or groups of persons crossing streets en route to their cars. Further attention is invited to the fact that although the exercise is scheduled officially for the period 15 and 16 June 1955, our participation will take place only on 15 June 1955, as set forth hereinabove.

9. Any questions or requests on this subject may be referred to the undersigned on Extensions 3938 or 3513, or to Mr. John B. [REDACTED] on Extension 2998. It is requested that the Building Emergency Officers advise the undersigned of the state of readiness of their plans for participation in this exercise by 8 June 1955.

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MEMORANDUM FOR: Deputy Director (Support)
SUBJECT: Reinvestigation Program

The attached staff study on the reinvestigation program is forwarded to your office as requested for concurrence and for transmission to the Director of Central Intelligence.

15/
Sheffield Edwards
Director of Security

by RHC

Attachment

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